



الوكالة الدولية للطاقة الذرية  
国际原子能机构  
INTERNATIONAL ATOMIC ENERGY AGENCY  
AGENCE INTERNATIONALE DE L'ÉNERGIE ATOMIQUE  
МЕЖДУНАРОДНОЕ АГЕНТСТВО ПО АТОМНОЙ ЭНЕРГИИ  
ORGANISMO INTERNACIONAL DE ENERGÍA ATÓMICA

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IN REPLY PLEASE REFER TO:  
PRIERE DE RAPPELER LA REFERENCE:

DIAL DIRECTLY TO EXTENSION:  
COMPOSER DIRECTEMENT LE NUMERO DE POSTE:

247- J1-CN-101

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Please find below some detailed information in connection with the the International Conference on the Safety of Transport of Radioactive Material to be held in Vienna, Austria, from 7-11 July 2003.

**Location of the Conference:** Austria Center Vienna (ACV)  
Bruno-Kreisky Platz 1  
A-1220 Vienna, Austria  
Meeting Room D (blue level)

The ACV can be reached directly from the U1 Underground Station Kaisermuehlen - Vienna International Centre. Please use exit AUSTRIA CENTRE VIENNA - Schüttaustrasse (NOT VIENNA INTERNATIONAL CENTRE). If you come by car, parking is possible at the ACV.

**Registration:** The Registration Desk at the **Austria Centre Vienna (ACV)** will be open on Sunday 6 July 2003 between 16.00-19.00 hrs and on Monday, 7 July, from 08.00 hrs onwards. Registration is also possible throughout the week during working hours. Please make sure to bring with you identification documents and this letter to facilitate your entry to the Austria Centre and to ensure prompt registration.

As registration will be handled by the UN Security with the issuance of a photo badge, which is a time consuming process, you are advised to register already on Sunday afternoon. If you register on Monday, be at the registration desk at least one hour before the opening of the Conference. The photo badge is needed for entrance to the meeting room at the ACV and must be worn at all times.

No registration fee is charged.

**Opening of the Conference:** Monday, 7 July 2003, 09.30 hrs

**Documentation:** The provisional programme will be available shortly on the webpage noted below.

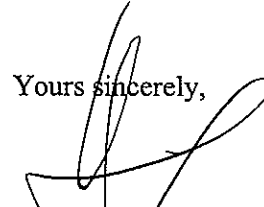
The final programme and the book of contributed papers will be available upon Registration at the ACV.

- Posters Presentation:** Authors of accepted contributed papers who indicated that they wish to present a poster should mount the posters on the boards which are numbered according to the list of posters which will be available on the conference webpage shortly. The size of the poster boards is: 85 cm high and 115 cm wide. Pins will be available at the conference desk.
- Proceedings:** The proceedings of the conference containing opening and background speeches, invited papers, discussions and summary sessions will be published by the IAEA as soon as possible after the conference and can be ordered and paid for during the meeting at the special participants price of EURO 89.-.
- All accepted contributed papers will be published in unedited form and will be available as a CD-ROM which will be sent to all registered participants free of charge shortly after the conference.
- Accommodation:** If you have not yet forwarded the hotel reservation form which is available on the conference webpage or have not made alternative hotel arrangements, please complete the attached hotel reservation form and send it as soon as possible but not later than **2 June 2003** to:
- AMERICAN EXPRESS Travel Service  
VIC - Wagramer Strasse 5  
A - 1400 Vienna, Austria  
Tel: (+43) 1 2600 23041  
Fax: (+43) 1 2600 23050  
E-mail: [Korherr@amex.at](mailto:Korherr@amex.at)
- Payment Conditions:** American Express will confirm your hotel reservation only upon receipt of your credit card number or deposit (see Hotel Reservation Form). Without a credit card number or a deposit the reservation cannot be guaranteed.
- The IAEA is not in a position to assist you with hotel bookings nor can the IAEA assume responsibility for paying cancellation fees or for re-bookings.
- Tours:** Information on sightseeing tours and opera/theatre tickets is enclosed.
- Visa:** If you require a visa for entering Austria please follow the attached visa instructions.
- Other information:** Coffee/tea and snacks will be available at the coffee corner next to the meeting room. Lunches can be taken at the Cafeteria or Restaurant of the Vienna International Centre (VIC) to which direct access will be possible from the Austria Centre with the photo conference badge. Post office, Bank, Medical Service and other facilities are also available at the VIC for which you may consult the general information website:  
<http://www.iaea.org/worldatom/Meetings/Guide/vic-services.shtml>.
- Conference webpage:** Please consult our conference webpage regularly for any additions or changes regarding this conference under:  
<http://www-pub.iaea.org/MTCD/Meetings/Announcements.asp?ConfID=101>

Should you be unable to attend the Conference I would appreciate it very much if you could inform me accordingly before the meeting.

Please do not hesitate to get in touch with me if you need any further information.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Hilde Schmid', written over the closing 'Yours sincerely,'.

Hilde Schmid  
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[hildegard.schmid@iaea.org](mailto:hildegard.schmid@iaea.org)