

HOTEL RESERVATION FORM

for the INTERNATIONAL CONFERENCE ON SAFETY OF RADIOACTIVE WASTE DISPOSAL (3—7 October 2005) and the WASTE SAFETY STANDARDS COMMITTEE (10—13 October 2005) Tokyo, Japan

Please fill in and Fax this sheet to JTB Tokyo Shimbashi Office. Fax No. 81-3-3502-3169

YOUR INFORMATION			
First Name(s):		Family Name(s):	
		[] Mr. [] Ms.	
Address:			
Your Country:		Institution:	
Phone:	Fax:	E-mail:	

ACCOMMODATION			
1 st choice of your Hotel:		2 nd choice of your Hotel :	
Check In (day/month):	Check Out(day/month):	No. of Night(s):	
Room Type: <input type="checkbox"/> Twin(Double Occupancy) <input type="checkbox"/> Twin(Single Occupancy) <input type="checkbox"/> Single			
Room shared with (name):		Breakfast:	<input type="checkbox"/> With Breakfast <input type="checkbox"/> Without Breakfast

PAYMENT CONDITIONS (Please choose how to pay (credit card or by bank transfer))

by Credit Card (Please select one of the payment options)

Please charge the amount of one night as the deposit for my reservation before 15 September and charge the remaining amount on 30 September.

Please charge the total amount of nights as the deposit for my reservation before 15 September.

TOTAL AMOUNT OF PAYMENT (Please see Hotel List with Prices)			
Room Rate per Night(¥):	No. of Rooms:	No. of Nights:	No. of Breakfasts:
One Night Amount(¥):	Total Amount(¥):		
CREDIT CARD INFORMATION			
Credit Cards: <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> AMEX			
Card Holder:		Card Number:	
Expiry Date(month/year): /		Signature:	

by Bank Transfer (Please pay the bank transfer fee with your payment) (Please choose one of the payment options)

The amount of one night will be paid via bank transfer by 15 September. The remainder shall be paid via bank transfer by 30 September.

The total amount of nights is paid via bank transfer by 15 September.

TOTAL AMOUNT OF PAYMENT (Please see Hotel List with Prices)			
Room Rate per Night(¥):	No. of Rooms:	No. of Nights:	No. of Breakfasts:
One Night Amount(¥):			
Total Amount(¥):			
BANK ACCOUNT INFORMATION:			
Bank : SUMITOMO MITSUI BANKING CORP.		Branch Name : HIBIYA BRANCH	
Swift Code : SMBCJPJT		Bank Address : 1-15-1, Nishishinbashi, Minato-ku, Tokyo, Japan	
Account Number : 632-2177091		Account's Holder: JTB Corp.	

FOR JTB USE ONLY

REPLY FORM (CONFIRMATION Stub)

[] Your reservation is guaranteed as requested above. Name of Hotel: _____

[] Your requested hotel is fully occupied. We offer you a room at the _____.

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HOTEL RESERVATION (General Conditions)

for the INTERNATIONAL CONFERENCE ON SAFETY OF RADIOACTIVE WASTE
DISPOSAL (3—7 October 2005) and the
WASTE SAFETY STANDARDS COMMITTEE (10—13 October 2005) Tokyo, Japan

1. Please complete attached form and send it by FAX to the travel agency, JTB Corp. Tokyo Shimbashi office, before **15 September 2005**. Bookings will be done on a **first come, first served basis**.
2. For Reservations made after 15 September availability of rooms in the suggested hotels can no longer be guaranteed.
3. Confirmation of your reservation will be sent you by FAX after receipt of the required deposit.
4. Please take the confirmation sheet with you and present it to the reception desk upon checking-into your hotel.
5. If you have any questions about the hotels, please do not hesitate to contact JTB.

JTB Tokyo Shimbashi Office
1-18-16 Shimbashi Minato-ku, Tokyo, Japan
F A X:+8 1 -3 -3 5 0 2 -3 1 6 9
TEL:+81-3-3504-2591

PAYMENT CONDITIONS

by Credit Card

- One night deposit will be deducted from the participant's credit card upon receipt of the reservation form before 15 September. The remainder of the total hotel bill will be deducted on or around 30 September.
- Please calculate and fill in the total amount of your 1st choice of Hotel on the Hotel List as well as the total amount for breakfast in case you choose the breakfast option.
- Confirmation of your room reservation will be sent only after receipt of payment of the deposit by credit card. Reservations received without credit card information will not be considered.

by Bank Transfer

- Confirmation of your room reservation will be sent only after receipt of your deposit to our bank account by 15 September. Reservations without your payment by 15 September will be considered invalid.
- Please calculate and fill in the total amount of your 1st choice of Hotel on the Hotel List as well as the total amount for breakfast in case you choose the breakfast option.
- The bank transfer fee is not included in the payment.
- In case we cannot provide your 1st choice hotel or in case of your cancellation, refund will be made by bank transfer to your bank account after deducting the cancellation and the bank transfer fee.

CANCELLATIONS

In case of cancellation your deposit will be refunded after deducting the cancellation fees as follows. All refunds will be made within two weeks after we receive your cancellation notice. Information about cancellation should be sent by FAX. **Cancellation fee when notice is given in Japanese time :(GST+9)**

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| <ul style="list-style-type: none">· Up to 15 days before first night of stay···None· 14 to 8 days before first night of stay·····10% of the total room charge· 7 to 2 days before first night of stay······20% of the total room charge· 1 day before first night of stay·········50% of the total room charge· On the first night of stay··········100% of the total room charge |
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