

**General Information on the Logistics of the International Conference
on Management of Spent Fuel from Nuclear Power Reactors
Vienna, Austria, 19 to 22 June 2006 (4 days)**

- Location of the Conference:** International Atomic Energy Agency
Vienna International Centre (VIC)
IAEA Boardroom (C-04)
Wagramer Strasse 5
A -1400 Vienna, Austria
Telephone No: (+43) 1 2600-21330 or 21336 (during meeting)
Fax No: (+431) 2600 29325
- Opening Session:** Monday, 19 June, 10.00 hours
- Entry into VIC:** The Security Desk at the **VIC/Gate I** will be open from Monday, 19 June **from 08.00 hrs to 17.00 hrs**. Please bring with you identification documents and this letter to facilitate your entry to the meeting premises and to ensure prompt registration.
- Issuance of a Photo badge:** You will be issued a photo badge by UN Security which is a time consuming process and you are therefore advised to come to the VIC as early as possible but at least one hour before the opening of the Conference. The photo badge is required for entering the VIC and must be worn at all times on the VIC premises.
- Registration and Conference Material:** No registration fee is charged.
The provisional programme is available on the conference webpage.
Upon completion of the registration form at the conference desk located outside the IAEA Board Room on C04, participants will receive the conference material, i.e. the final programme, the book of extended synopses and other relevant material.
- Proceedings:** The proceedings of the Conference will be published by the IAEA as soon as possible after the Conference.
- Accommodation:** If you wish to reserve your room through AMERICAN EXPRESS please complete hotel reservation form and send it (preferably by fax) **before 19 May 2006** to:
AMERICAN EXPRESS Travel Service
VIC - Wagramer Strasse 5
A - 1400 Vienna, Austria
Tel: (+43) 1 2600 23041
Fax: (+43) 1 2600 23050
E-mail: Korherr@amex.at
- Payment Conditions:** American Express will confirm your reservation only upon receipt of your credit card number or deposit (see Hotel Reservation). Without a credit card number or a deposit the reservation cannot be guaranteed. The IAEA is not in a position to assist you with hotel bookings nor can the IAEA assume responsibility for paying cancellation fees or for re-bookings.
- Visa:** If you require a visa for entering Austria please follow the instructions on the conference web site.
- Internet Access:** A free wireless internet access is available on the meeting premises.
- Should you be unable to attend the conference please kindly inform the Conference Secretariat accordingly before the conference.**