American Express Travel Service
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International Symposium on Trends in Radiopharmaceuticals (ISTR-2005)
Vienna, Austria, 14-18 November 2005

## HOTEL RESERVATION FORM

All requests for hotel reservations should be made by completing and faxing or mailing this form to the above address by 07 October 2005. Please note that reservations received after this date cannot be guaranteed. Please complete in block letters.

LAST NAME
FIRST NAME
POSTAL ADDRESS
COUNTRY
Telephone $\qquad$ Fax $\qquad$ E-Mail

Please insert name of your preferred hotel and give 2 alternatives. Should a room not be available in one of these hotels, a reservation will be made for you in a hotel of the desired category.

| Name of Hotel | Single | Double | Remark |
| :--- | :--- | :--- | :--- |
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A block reservation has been made from 13-19 November 2005.
Arrival Date: $\qquad$ Departure Date: $\qquad$

## Payment Conditions/Deposit:

1.) By credit card (payment to be settled at the hotel):
$\square$ AMERICAN EXPRESSVISAMASTER/EUROCARDDINERS CLUB Card no.: Valid until: $\qquad$
2.) In the absence of a credit card, a deposit of $€ 100$ is required, payable to AMEX. This cheque will be returned to you during the meeting.

Without the above the reservation cannot be guaranteed. Please note that in any case the full payment should be settled with the hotel directly. If you have to cancel please inform us in time to avoid no-show fees.

Date: $\qquad$ Signature: $\qquad$

