

IAEA GUIDELINES FOR AUTHORS ON THE PREPARATION AND PRESENTATION OF A POSTER

Third International Conference on Nuclear Knowledge Management: Challenges and Approaches Vienna, Austria, 7 – 11 November 2016, Vienna

PRESENTATION AT THE MEETING

All posters will be displayed for the entire duration of the conference.

To permit maximum viewing of posters, authors are encouraged to mount their posters as soon as possible upon arrival at the conference. Participants registering on Sunday, 6 November 2016 are requested to mount their poster on that day.

Each poster author has been allocated a board for their poster. Please find your name on the list below where you will see the poster board number for mounting your poster. At the conference please find the board with this number and mount your poster. Should you require assistance, please see the staff at the poster area.

Authors are asked to be available at their posters for discussions with interested participants as follows:

Day	Time	Posters
Monday	17:00–18:00	All posters
Tuesday	10:30–11:00 15:00–15:30	Even numbered posters, e.g., Post-02, Post-04, Post-06, _ _ _ , Post-68.
Thursday	10:30–11:00 15:00–15:30	Odd numbered posters, e.g., Post-01, Post-03, Post-05, _ _ _ , Post-69.

Participants are being encouraged to view the posters during the hosted reception and coffee breaks.

PREPARATION OF A POSTER

The poster should be a visual presentation of your submitted abstract. Posters should meet the following criteria:

Poster Size

All posters should be in portrait format and size: A0 (**1189 mm high and 841 mm wide**).

Format

The poster should be easily readable at a distance of two metres. Use UPPER and lower case for general content, as all-capital text is difficult to read. Avoid using mixtures of type/font styles. Left justify text, as it is easier on the eyes of the reader.

It is advisable to leave details and explanations for face-to-face discussions.

All display material should be prepared in advance. It is not possible to print posters on-site. Pins for mounting posters are available on-site.

Please, kindly refer to the official “Programme and Compilation of Abstracts” published on the website (<http://www-pub.iaea.org/iaemeetings/50805/Third-International-Conference-on-Knowledge-Management>) in order to obtain the updated list of Poster Numbers.