

## **REGISTRATION AND BADGING INFORMATION**

### **PERMANENT MISSIONS STAFF:**

If you are in possession of a valid VIC groundspass, please proceed directly to the meeting venue (**Boardroom A in M building, 2<sup>nd</sup> Floor**) and register **on Monday, 4 April 2011**, as of 8.30 am at the **Documents Counter** near the coffee corner. You will receive a coloured dot on your badge to identify you as eligible participant in the meeting.

Permanent Mission staff who arrive **after 1.00 pm on Monday, 4 April 2011**, are kindly requested to proceed to the conference secretariat office in **M0105** (please follow the signs).

Prepared badges for all members of the delegation can be picked up by a designated member from the Permanent Mission and against signature on **Friday, 1 April 2011, between 2.00 pm and 4.00 pm at Gate 1**.

### **ALL OTHER PARTICIPANTS:**

In order to enter the VIC (Vienna International Centre) premises, you need a valid groundspass. Convention meetings are closed meetings, accessible only to nominated participants. You therefore will receive a special Convention badge, which allows you entry to the designated meeting rooms of the Review Meeting.

Badges are issued at **Gate 1** of the VIC (reachable by public transport from the U1 station 'Kaisermühlen/Vienna International Centre') and participants are encouraged to register on **Sunday, 3 April 2011, between 2.00 and 6.00 pm**. The registration desk for the Convention meeting will be clearly marked, please proceed to the marked desk.

If you have participated in any IAEA meetings in the last few years, your photo will be available in the UN Security and Safety Services' database and your badge will be prepared in advance and can be picked up at the registration desk at Gate 1. In case your photo is not available, your photo will be taken at Gate 1 and you will be issued a new photobadge.

For participants who cannot register on Sunday, registration will be open on **Monday, 4 April 2011, starting at 8.00 am**. Participants are encouraged to arrive in good time (not later than 9.00 am) in order to arrive in time for the opening of the meeting at 10.00 am. Please consider the waiting times due to the large number of meetings starting on Mondays in all Vienna-based organizations.