**Third FAO/IAEA International Conference on Area-wide Management of Insect Pests: Integrating the Sterile Insect and Related Nuclear and Other Techniques**

**Vienna, Austria,**

**22–26 May 2017**

***IAEA GUIDELINES FOR AUTHORS ON***

***PREPARATION AND PRESENTATION OF POSTERS***

**PREPARATION OF A POSTER**

The poster should be a visual presentation of your submitted abstract and should meet the following criteria:

**Poster Orientation and Size**

All poster orientation should be in **portrait** format and in **A0 size**: 1189 mm high and 841 mm wide (see attached supplementary PowerPoint slide).

**Logos and Poster Number**

You can insert the logos of the major institutions on the upper left and the Poster Number (abstract ID) on the upper right (**80 point font size**).

**Title**

The title should be the same as in the submitted abstract. Use **Times New Roman** for the whole poster.

The top of the poster should display, in lettering of **60 point font size**, the following information: Title of the Paper, Name(s) of the Author(s), Affiliation(s) and Email of main contact author.

**Headings**

**48 point font size** is recommended for headings (capital letters).

**Lettering**

The poster should be easily readable at a distance of **two meters**. Use UPPER and lower case for general content, as all-capital text is difficult to read. Avoid using mixtures of type/font styles. Text and presentation should be in **English only**.

**Content**

**Single spaced** **32** font size is recommended. The text should be concise and easy to read. Avoid using full sentences, but rather use short text in bullet point format. The message that your poster contains should be clear and understandable without the requirement of oral explanation. If relevant, methods should be presented simply and concisely.

After the title, the two most important sections are the Introduction and the Conclusions. On the basis of these two sections, a reader will decide whether to consider the poster details and perhaps talk to the presenter. These sections need to be very simple, concise and visually attractive.

Results should be presented graphically if possible. Avoid large tables of data. Results should be in line with those originally submitted in your abstract. If using tables, they should have a short heading (**28 point font size italic).**

Use pictures, graphs and colour. “**A picture is worth a thousand words**…”. Figure legends are essential and should be short but informative (use **28 point font size italic** for legends).

If using graphs, for visual effect, we recommend that graphs be no smaller than 12 cm x 18 cm.

Photographs should be no smaller than 12 cm x 18 cm and use a resolution of at least 600 dpi.

Use the space on the poster to attract your audience for discussion, not to present complex details of methods and results.

**POSTER PRESENTATION ON WEBSITE AND AT THE MEETING**

Those authors who wish to have an electronic version of their poster made available on our conference website, please complete and sign the bottom of this page and return it by PDF, together with a **PDF** of the poster to the AWConf2017@iaea.org by **1 May 2017 at the latest.**

Each poster presenter is responsible for affixing and removing their poster onto their allocated board. It will be marked clearly with their related poster number. Pins for mounting posters will be available on-site. Should you require any assistance; staff at the conference registration desk will be there to assist you.

Please be aware that all display material should be prepared in advance. **It will not be possible to print posters at the conference site.**

Posters will be available for viewing during two periods of the conference: either Monday – Tuesday for Conference Sessions 1 and 2 or Wednesday – Friday for Conference Sessions 3 to 6. Posters of Session 1 and 2 should be affixed on Sunday after registration and removed on Tuesday evening. Posters of Session 3 to 6 should be affixed on Tuesday evening and removed on Friday noon.

Posters authors are requested to be present at their posters during breaks relevant to their Conference Sessions for discussion with interested participants.