

ALMERA in-situ Workshop

02 – 06 November 2015, SPIEZ LABORATORY, Spiez, Switzerland

General Information and Meeting Logistics

- Workshop Location:** SPIEZ LABORATORY
Austrasse 1
3700 Spiez
Switzerland
www.labor-spiez.ch
Tel: (+41) 58 46 14 00
Fax: (+41) 58 46 14 02
- Registration:** On-site registration and issuance of badges will take place at SPIEZ LABORATORY on
Monday, 2 November 2015, from 09.00 – 10.00am.
- Begin Workshop:** Monday, 2 November 2015 at 10:00
- End Workshop:** Friday, 6 November 2015 at 12:30
- Workshop language:** English
- Workshop Material:** Will be distributed on site
- Dress code:** Casual during the workshop.
Warm and protective clothing will be needed for the 2 days of field training outside. Solid and rainproof footwear as well as gloves and a hat are advisable.
- Welcome Reception:** Monday, 2 November 2015 from 17.30 – 18.30 at SPIEZ LABORATORY
- Travel:** There are excellent train services running from Zürich and Geneva airports. The journey takes between 2-2.5 hours. Train timetables can be downloaded from: <http://fahrplan.sbb.ch/bin/query.exe/en>
***Please note that, due to the transfer time between the airports and Spiez, flights should not arrive too late in the evening or depart too early in the morning.**
- Accommodation:** Special rates have been negotiated at the [Hotel Seegarten](#) in Spiez (10 minute drive from the laboratory).

A block reservation of rooms are available for booking until 31 July 2015!
Rooms cost CHF 85.00 for a single room and CHF 105.00 for a double for single use per night, including breakfast. Single rooms are limited.

Reservations should be made by participants directly via email and no later than 31 July 2015 to reception@seegarten-marina.ch , mentioning the reservation code "ALMERA 2015".

Participants have to make their own travel and hotel arrangements.

Please note that neither the IAEA nor SPIEZ LABORATORY can assist with hotel bookings, nor assumes any responsibility for cancellations, re-bookings, or no-shows.

Workshop Transport: Bus transfers will be organized from the Hotel Seergarten in Spiez to SPIEZ LABORATORY each morning and evening of the workshop. The times of the bus will be published in the workshop program.

Visa: If participants require a visa to enter Switzerland, please contact Lisa Brüggemann at SPIEZ LABORATORY to obtain a letter of invitation. lisa.brueggemann@babs.admin.ch
Invitation letters will only be sent out to confirmed participants.

Internet Access: W-LAN is available at SPIEZ LABORATORY. The personal access-code will be given out at registration.