

**International Experts Meeting on  
Severe Accident Management in the Light of the Accident at the Fukushima  
Daiichi Nuclear Power Plant**

**17-20 March 2014, IAEA Headquarters, Vienna, Austria (IAEA-CN-233)**

**IAEA GUIDELINES FOR AUTHORS ON THE PREPARATION AND PRESENTATION  
OF A POSTER**

**GENERAL**

Information on a poster should attract attention. It should therefore be limited to the most important facts only.

**PREPARATION OF A POSTER**

Each poster author will be assigned a poster board. The size of the boards is: **120 cm high** and **87 cm wide**. The recommended poster size is A0 (118.8cm x 84.0 cm).

All display material should be prepared in advance. Pins for mounting posters are available on-site.

The top of the poster should display, in lettering not smaller than 3 cm in height, the following information: TITLE OF PRESENTATION, NAMES OF AUTHORS, AFFILIATIONS, ASSIGNED PAPER NUMBER.

The text of the poster should be easily readable from a distance of 2 to 2.5 m. Machine typed characters are too small. Use heavy lettering at least 1 cm high.

The poster should be divided into:

- Introduction
- Method
- Results
- Conclusions

or an equivalent division. It is advisable to leave details and explanations for the face-to-face discussions.

**PRESENTATION AT THE MEETING**

Poster authors are kindly requested to be at their posters in the poster viewing area (M Building, M02 level) during the poster session, as indicated in the meeting programme.

Text and presentation should be in English.

**PLEASE NOTE that the IAEA does not have facilities available to print your poster on-site so please make sure to bring your printed poster with you to the meeting.**