

**International Atomic Energy Agency**

**ALMERA**

**Network of Analytical Laboratories for the Measurement of Environmental Radioactivity**

**11th Coordination Meeting**

**IAEA Headquarters, Vienna, Austria, 7 – 10 October 2014**

**DRAFT AGENDA**

**Tuesday, 7 October**

08:30-09:30 Registration

09:30-09:45 Introductory remarks IAEA senior official

 Opening and welcome remarks

09:45-10:30 Adoption of the agenda

 Objectives of the meeting I. Osvath and A. Pitois, IAEA

 Overview of ALMERA activities

10:30-11:00 Coffee/Tea Break

11:00-12:30 Results and conclusions of the 2013 ALMERA PT. Plans for future PTs and evaluation methodology S. Tarjan, IAEA

12:30-14:00 Lunch Break

14:00-14:45 Review of the analytical method development activities

 Proposals for future activities A. Pitois, IAEA

14:45-15:30 Review of the workshop and training activities

 Proposals for future activities I. Osvath, IAEA

15:30-16:00 Review of the communication tools A. Pitois, IAEA

16:00-16:30 Coffee/Tea Break

16:30-18:00 Presentations from ALMERA members on their recent activities

 Presentations from new ALMERA members on their laboratories

 ALMERA members

 Hospitality event

**Wednesday, 8 October**

09:00-09:20 Presentation of the IAEA Technical Cooperation Programme in the environment area

 IAEA TC Department

09:20-09:40 Feedback from Technical Cooperation collaboration initiatives

 ALMERA members

09:40-10:20 Discussions on regional initiatives within the IAEA TC Programme

 IAEA TC Department

10:20-10:40 Coffee/Tea Break

10:40-11:00 Monitoring of radioactivity in food IAEA/FAO Joint Division

11:00-12:00 Presentation of the IAEA’s Incident and Emergency Centre

 IAEA IEC

12:00-12:30 Presentation of the IAEA’s Response and Assistance Network (RANET) and discussion of ALMERA/RANET collaboration

 IAEA IEC/RANET

12:30-14:00 Lunch Break

14:00-16:00 Meeting of the regional groups. Drafting of work plans. All participants

16:00-16:30 Coffee/Tea Break

16:30-18:00 Meeting of the thematic working groups. Drafting of work plans. All participants

**Thursday, 9 October**

09:00-10:30 Presentation and adoption of regional and working groups’ work plans

 All participants

10:30-11:00 Coffee/Tea Break

11:00-11:20 Developments at IAEA’s Nuclear Science and Instrumentation Division

 IAEA NAPC

11:20-12:30 Presentations from ALMERA members on their recent activities

 ALMERA members

12:30-14:00 Lunch Break

14:00-17:00 Side event Invited speakers

**Friday, 10 October**

08:00 Departure by bus from the IAEA Headquarters

08:45-11:45 Visit to selected IAEA laboratories

* + - * Terrestrial Environment Laboratory
			* Nuclear Science and Instrumentation Laboratory
			* Soil and Water Management and Crop Nutrition Laboratory
			* Food and Environmental Protection Laboratory
			* Dosimetry Laboratory
			* Brief on ReNuAL project for upgrading and reorganizing the Agency’s Analytical Laboratories in Seibersdorf

11:45-12:30 Departure by bus from IAEA laboratories to IAEA Headquarters

12:30-14:00 Lunch Break

14:00-16:00 Presentations from ALMERA members on their recent activities

 ALMERA members

16:00-16:15 Coffee/Tea Break

16:15-17:00 Presentation and adoption of the overall ALMERA work plan

 I. Osvath and A. Pitois, IAEA

17:00 Closing of the meeting