

# **International Experts Meeting on Human and Organizational Factors to Nuclear Safety in the Light of the Accident at the Fukushima Daiichi Nuclear Power Plant**

**Vienna, Austria 21 to 24 May 2013 (IAEA-CN-212)**

## **IAEA GUIDELINES FOR AUTHORS ON THE PREPARATION AND PRESENTATION OF A POSTER**

### **GENERAL**

Information on a poster should attract attention. It should therefore be limited to the most important facts only.

### **PREPARATION OF A POSTER**

Each poster author will be assigned a poster board. The size of the boards is: **120 cm high** and **87 cm wide**. The recommended poster size is A0 (118.8cm x 84.0 cm).

All display material should be prepared in advance. Pins for mounting posters are available on-site.

The top of the poster should display, in lettering not smaller than 3 cm in height, the following information: TITLE OF PRESENTATION, NAMES OF AUTHORS, AFFILIATIONS, ASSIGNED PAPER NUMBER.

The text of the poster should be easily readable from a distance of 2 to 2.5 m. Machine typed characters are too small. Use heavy lettering at least 1 cm high.

The poster should be divided into:

- Introduction
- Method
- Results
- Conclusions

or an equivalent division. It is advisable to leave details and explanations for the face-to-face discussions.

### **PRESENTATION AT THE MEETING**

There is no dedicated poster session time during this meeting, however, there will be ample time for review during the coffee breaks. Text and presentation should be in English.

Poster boards are located in the M Building, first floor, outside the meeting room.

**PLEASE NOTE that the IAEA does not have facilities available to print your poster on-site so please make sure to bring your printed poster with you to the conference.**