

**International Conference on Topical Issues in Nuclear Installation Safety: Defence in Depth –
Advances and Challenges for Nuclear Installation Safety**

**IAEA Headquarters, Vienna, Austria
21 to 24 October 2013**

General Information and Conference Logistics

We have been officially notified of your intention to participate in the **International Conference on Topical Issues in Nuclear Installation Safety: Defence in Depth – Advances and Challenges for Nuclear Installation Safety** to be held in Vienna, Austria, from **21 to 24 October 2013**. Please find below information in connection with the meeting.

Conference Location: International Atomic Energy Agency (IAEA)
Vienna International Centre (VIC)
Wagramer Strasse 5
1400 Vienna, Austria
M-Building, Board Room A, 2nd floor (MO2)
Tel no: (+43) 1 2600-21321
Fax no: (+43) 1 2600-7-21321

Registration: No registration fee is charged.

On-site registration and issuance of badges will take place at the **Vienna International Centre (VIC), Gate 1: Monday, 21 October 2013 as of 08:00 hours** and throughout the week during conference working hours.

Registration is handled by the UN Security and Safety Service (UN SSS) with the issuance of a photo badge. Please be aware of the following:

- those participants who do not already have a photo in the UN SSS data base will be contacted by email in advance of the conference with a request that a photo be submitted
- Permanent Mission staff with VIC badges will not require special conference badge

Please bring with you an identification document with picture and this letter to facilitate your entry to the meeting premises and to facilitate the registration process.

Meeting Opening: Monday, 21 October 2013 at 10:00 hours

- Meeting Material:** A preliminary programme is available on the meeting website. The final programme, book of abstracts and a list of participants will be available upon registration.
- Proceedings:** The proceedings will be published as soon as possible after the conference.
- Welcome Reception:** **Monday, 21 October from 18:30 hours at the Vienna International Centre (M Building – Ground Floor)**
- Accommodation:** Participants must make their own travel and hotel arrangements. Hotels which are offering a reduced rate for the meeting are listed on the meeting website. Please note that the IAEA is not in a position to assist participants with hotel bookings nor can the IAEA assume responsibility for paying cancellation fees or for re-bookings and no shows.
- For further information, e.g. price range, location, etc. on the above and other hotels, kindly visit the meeting website.
- Visa:** If participants require a visa to enter Austria please follow the information provided on the meeting website.
- Internet Access:** Wireless internet access is available on the meeting premises.
- IAEA website:** The following logistical information is available on the IAEA website:
<http://www-pub.iaea.org/iaeameetings/>
Guide to the Vienna International Centre (VIC)
Hotel information 2013
Vienna Information
Vienna Sightseeing
Vienna Metro Map
- Conference website:** <http://www-pub.iaea.org/iaeameetings/43048/International-Conference-on-Topical-Issues-in-Nuclear-Installation-Safety>
- Should you be unable to attend the meeting please be so kind as to let us know by email to:** J.Zellinger@iaea.org.

With best regards,

Julie Zellinger
IAEA Conference Coordination
J.Zellinger@iaea.org

H. Khartabil
IAEA Scientific Secretary
TIC-2013.Contact-Point@iaea.org