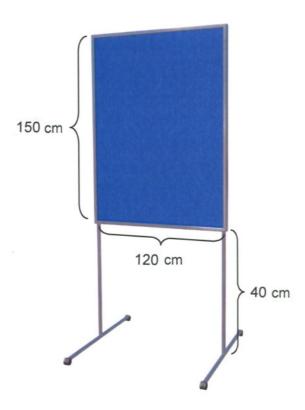
## **GUIDELINES FOR THE PREPARATION AND PRESENTATION OF A POSTER**

## **General**

A poster session is an effective forum for the exchange of information and communicating ideas, research and programs. Information on a poster should attract attention and stimulate discussion. It should therefore be limited to the most important facts only.

## **Preparation of a Poster**

Each poster author will be assigned one side of a poster board. For the Symposium the board is 120 cm wide and 150 cm high as seen on the picture below.



All display material should be prepared in advance.

The top of the poster should display, in lettering not smaller than 3 cm in height, the following information:

#### TITLE OF PRESENTATION, NAMES OF AUTHORS, AFFILIATIONS

The assigned number to the paper (IAEA-CN-xxx/..p) should be displayed at the top-right corner of the poster.

The text of the poster should be easily readable from a distance of 2 to 2.5 m. Machine typed characters are too small. Use bold lettering at least 1 cm high.

It is advisable to leave details and explanations for the face-to-face discussions. For conclusions, focus on main findings to facilitate informal discussions.

Text and presentation should be in English.

Guidelines for the preparation and presentation of a poster

# **Presentation at the Meeting**

There will be a poster sessions on 2, 3 and 4 November each lasting 1 day. The exact date of your poster session and you poster board number along with additional information will be communicated to you in due course. Final instructions on poster set-up will be given at the beginning of the poster session.

On the day of your presentation, posters should be put up by 9:00 and remain posted until 17:30. Poster authors are kindly requested to be at their posters for discussion with interested participants during the relevant poster session from 13:00 to 16:00.

In order to promote the poster session, the Programme Committee will conduct a ballot among the Symposium participants to determine the best poster of each day.